

# HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website ([www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

**Current cabinet members are listed below.** For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact [governancesupportteam@herefordshire.gov.uk](mailto:governancesupportteam@herefordshire.gov.uk) or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 1 August 2025 ONWARDS

The following information is provided for each entry in the Forward Plan:

<b>Heading</b>	<b>Contains</b>
<b>Report title and purpose</b>	A summary of the proposal
<b>Decision Maker and Due date</b>	Who will take the decision and the date the decision is expected to be made
<b>Lead cabinet member and officer contact(s)</b>	The cabinet member with responsibility for this decision and the officers producing the decision report.
<b>Directorate</b>	The directorate of the council responsible for the decision.
<b>Date uploaded onto plan</b>	The date the decision was first uploaded and the notice period started for key decisions.
<b>Decision type, exemptions and urgency</b>	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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### Cabinet decisions by date (Key and Non-key listed)

<b>Children and Young Persons' Improvement Plan - Phase 3</b> The purpose of this report is to present cabinet with the Phase 3 Children's Services Improvement Plan for endorsement. The plan agreed by the multi-agency improvement board May 25. Amends have been made following that board meeting	Cabinet 17 July 2025	Cabinet member children and young people  Maxine David, Executive Support Officer, Tina Russell, Corporate Director Childrens and Young People  maxine.david@herefordshire.gov.uk, tina.russell@herefordshire.gov.uk Tel: 01432 260044, Tel: 01432 260 267	Children and Young People	4 July 2025	<b>Non Key</b> Open
<b>Domestic Abuse Strategy for Herefordshire 2025 to 2028</b> To approve the Domestic Abuse Strategy for Herefordshire 2025 to 2028, in accordance with the requirements of the Domestic Abuse Act 2021.	Cabinet 17 July 2025	Cabinet member adults, health and wellbeing  Kayte Thompson-Dixon, Contracts officer  Kayte.Thompson-Dixon@herefordshire.gov.uk Tel: 01432 260727	Community Wellbeing	4 July 2025	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Procurement Strategy for the Hereford Western Bypass -Phase 1</b></p> <p>This report is seeking approval of the procurement strategy and authority to procure and award a contract, to a contractor through a two-stage procurement process utilising a Pre-Construction Services Agreement for design and enabling works with the option to accept a bid from the contractor for the construction works under NEC4 Engineering and Construction Contract subject to further governance and budget. The report also seeks to inform members of the land acquisition strategy for the land required to construct Hereford Western Bypass Phase 1.</p>	Cabinet 17 July 2025	<p>Cabinet member transport and infrastructure</p> <p>Steve Smith, Western Bypass Consultant, Scott Tompkins, Delivery Director - Infrastructure</p> <p><small>steve.smith@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk</small></p>	Economy and Environment	4 July 2025	<b>KEY</b> Part exempt
<p><b>Herefordshire Suicide Prevention Strategy</b></p> <p>To approve, for publication, a new Suicide Prevention Strategy (2024-2029) for Herefordshire</p>	Cabinet 25 September 2025	<p>Cabinet member adults, health and wellbeing</p> <p>Lindsay MacHardy, Public Health Principal, Kristan Pritchard, Public Health Lead - Mental Health</p> <p><small>Lindsay.MacHardy@herefordshire.gov.uk, Kristan.Pritchard@herefordshire.gov.uk Tel: 01432 260554, Tel: 01432383144</small></p>	Community Wellbeing	4 July 2025	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Local Walking and Cycling Plan adoption</b> To seek Cabinet approval for the adoption of the Local Walking and Cycling Plan	Cabinet 25 September 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open
<b>West Midlands Safe Centre</b> To approve the establishment of a Special Purpose Vehicle (SPV) and agrees for Herefordshire to join the SPV and be part of a formal partnership with other local authorities in the West Midlands in terms as set out in the report.	Cabinet 25 September 2025	Cabinet member children and young people  Tina Russell, Corporate Director Childrens and Young People <small>tina.russell@herefordshire.gov.uk</small> <small>Tel: 01432 260 267</small>	Children and Young People	4 July 2025	<b>KEY</b> Part exempt
<b>Local Transport Plan 5</b>	Cabinet 23 October 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small>	Economy and Environment	4 July 2025	<b>KEY</b>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>New care facility</b> To consider and agree the business case to invest in and develop the council's own care facility in Herefordshire to meet future demand	Cabinet 23 October 2025	Cabinet member adults, health and wellbeing  Hilary Hall, Corporate Director Community Wellbeing Hilary.Hall@herefordshire.gov.uk	Community Wellbeing	4 July 2025	<b>KEY</b>
<b>Cabinet Member Decisions (Key and Non Key decisions)</b>					
<b>Portfolio: adults, health and wellbeing</b>					
<b>Reprocurement of Herefordshire Independent Adult Advocacy Services</b> To approve the reprocurement of Herefordshire Independent Adult Advocacy Services, by way of an open tender process.	Cabinet member adults, health and wellbeing 28 November 2025	Cabinet member adults, health and wellbeing  John Burgess, Senior Commissioning Officer John.Burgess3@herefordshire.gov.uk	Community Wellbeing	4 July 2025	<b>KEY</b> Open
<b>Portfolio: children and young people</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Alternative Provision Procurement Framework</b> To approve proposals of an Alternative Provision [AP] Framework of commissioned providers to deliver alternative curriculum provision, for children who are not able to attend school and those needing additional support, increasing choice, quality and value for money.	Cabinet member children and young people 20 August 2025	Cabinet member children and young people  Jane Morse, Senior Commissioning Officer, Residential and Nursing, Jade Richards  <small>Jane.Morse@herefordshire.gov.uk, jade.richards2@herefordshire.gov.uk Tel: 01432 260985,</small>	Children and Young People	4 July 2025	<b>KEY</b> Open
<b>Portfolio: community services and assets</b>					
<b>Ross Enterprise Park Phase 1; Construction Phase</b> To approve the expenditure of up to £7.229m of allocated capital funding to progress delivery of Ross Enterprise Park (phase 1) into the next phase of construction, and to undertake procurement for a main contractor and other essential suppliers to deliver those works.	Cabinet member community services and assets 18 July 2025	Cabinet member community services and assets  David Jones, Programme Manager  <small>David.Jones2@herefordshire.gov.uk Tel: 01432 383320</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open



Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Play Area Investment</b> The purpose of this report is to set out how the £1 million for Play Area Investment is proposed to be spent and to seek the necessary approvals to do so.	Cabinet member community services and assets 31 July 2025	Cabinet member community services and assets  Leigh Whitehouse, Group Manager-Streetscene, Public Rights of Way and Traffic Management leigh.whitehouse@herefordshire.gov.uk	Economy and Environment	4 July 2025	<b>KEY</b> Open
<b>Retaining of the swimming pool at Peterchurch Primary School</b> To approve the retention of and structural improvements to the swimming pool at Peterchurch Primary School	Cabinet member community services and assets 20 August 2025	Cabinet member community services and assets  Quentin Mee, Head of Educational Development Quentin.Mee@herefordshire.gov.uk	Children and Young People	4 July 2025	<b>Non Key</b> Open
<b>Portfolio: economy and growth</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Hereford Enterprise Zone Retained Business Rates – Herefordshire Growth Programme</b> To approve the expenditure of the retained business rates from the Hereford Enterprise Zone, to deliver a county wide business growth, skills and inward investment programme	Cabinet member economy and growth 25 July 2025	Cabinet member economy and growth  Roger Allonby, Service Director Economy and Growth  <small>Roger.Allonby@herefordshire.gov.uk Tel: 01432 260330</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open
<b>Merton Meadows Flood Alleviation - delivery of construction works</b> To seek approval to spend the remaining £1.2 million of the £2 million Brownfield Land Release Fund grant awarded by the government for a flood alleviation scheme on the Merton Meadow sites in Hereford to enable them to be released for development. The grant funding will be utilised to deliver the physical flood alleviation works.	Cabinet member economy and growth 25 July 2025	Cabinet member economy and growth  Stephen Holland, Interim Head of Housing Development  <small>stephen.holland@herefordshire.gov.uk</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open
<b>Portfolio: environment</b>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p><b>Wye Valley National Landscapes - acceptance of grant funding</b></p> <p>This report seeks approval to accept a number of confirmed and indicative funding awards, allocations and bids from National Grid, DEFRA, Welsh Government and Natural Resources Wales for the future management and duties of the Wye Valley National Landscape, an Area of Outstanding Natural Beauty (AONB). This report also seeks approval to delegate the review of the AONB Management Plan and the renewal of a Memorandum of Understanding between the 4 constituent local authorities, on account of the complex nature of the cross-border designation.</p>	<p>Cabinet member environment</p> <p>23 July 2025</p>	<p>Cabinet member environment</p> <p>Ben Boswell, Head of Environment, Climate Emergency and Waste Services</p> <p>bboswell@herefordshire.gov.uk Tel: 01432 261930</p>	Economy and Environment	4 July 2025	<p><b>KEY</b></p> <p>Open</p>
<p><b>Solar Car Ports at Plough Lane</b></p> <p>To approve the scoping and construction of solar car ports at Plough Lane</p>	<p>Cabinet member environment</p> <p>31 October 2025</p>	<p>Cabinet member environment</p> <p>Katie Ainsworth, Senior Project Manager, Richard Vaughan, Sustainability &amp; Climate Change Manager, Rosanna Willmott, Sustainability and Climate Change Officer</p> <p>katie.ainsworth2@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk, rosanna.willmott@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261749</p>	Economy and Environment	4 July 2025	<p><b>KEY</b></p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Portfolio: finance and corporate services</b>					
<b>Portfolio: roads and regulatory services</b>					
<b>City and Market Town Public Realm Investment</b> To approve the 2025/26 £1.2m City and Market Town Public Realm Investment.	Cabinet member roads and regulatory services 25 July 2025	Cabinet member roads and regulatory services  Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open
<b>Portfolio: transport and infrastructure</b>					
<b>Road Safety Schemes</b> The purpose of this report is to set out how the £3.0 million for Road Safety Schemes is proposed to be spent and to seek the necessary approvals to do so.	Cabinet member transport and infrastructure 23 July 2025	Cabinet member roads and regulatory services  Ed Bradford, Head of Highways and Traffic <small>Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</small>	Economy and Environment	4 July 2025	<b>KEY</b> Open

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<b>Capability and Ambition Fund 2025/26 allocation</b> The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant	Cabinet member transport and infrastructure 25 July 2025	Cabinet member transport and infrastructure  Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Sustainability & Climate Change Manager  ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192	Economy and Environment	4 July 2025	<b>Non Key</b> Open
<b>Herefordshire Flood Risk Mitigation</b> The purpose of this report is to set out how the £2.055 million for Herefordshire Flood Risk Mitigation is proposed to be spent and to seek the necessary approvals to do so.	Cabinet member transport and infrastructure 25 July 2025	Cabinet member transport and infrastructure  Steve Hodges, Directorate services team leader  sthodges@herefordshire.gov.uk Tel: 01432 261923	Economy and Environment	4 July 2025	<b>KEY</b> Open